

August 2022

To our families,

We look forward to seeing you all and starting a new school year!

Prior to the pandemic, we had instituted an additional security measure requiring all parents/guardians to wear a yellow lanyard when they were on any of our campuses during the school day (from 8 a.m.- 3:30 p.m.), and we distributed those lanyards to all families. Now that we are fully back on all our campuses, we are reinstating the yellow lanyard requirement. New families were sent lanyards in the mail. If returning families need another lanyard they can get one from the front desk of their campus.

Here's a recap of our procedures so that you are aware of our process:

== Parents/guardians must wear their yellow lanyards when they are inside any of our campuses and check in to the front office so that we know who is on campus. If you forget your lanyard, you will be issued a visitor lanyard.

==Lanyards are only required to be worn during the academic school day. They are not required for after-school events and not usually when we have large parent assemblies during the day, such as orientations.

==During the school day all other campus visitors must check into the office and they will be issued a lanyard with a number: red for visitors and lime green for alumni. The front desk staff will hold a driver's license or car keys to ensure visitors check out and return their lanyards.

==Faculty and staff have been asked to stop anyone they see who does not have a lanyard and direct them to the front office to check in.

The school continually reviews and enhances security processes to ensure the safety of our community. Let us know if you have any questions, and we look forward to seeing you all on our campuses.

Tor Warmdahl, Security Director
Shayne Hale, Facilities Director